

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

FISHHAWK RANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of Fishhawk Ranch Community Development District was held on **Tuesday, December 17, 2019 at 6:30 p.m.** at the Palmetto Club located at 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum were:

Terrie Morrison	Board Supervisor, Chairperson
Bob Kneusel	Board Supervisor, Vice-Chairman
Tom Avino	Board Supervisor, Assistant Secretary
Kerri McDougald	Board Supervisor, Assistant Secretary

Also present were:

Eric Dailey	Director, Rizzetta & Company, Inc.
Biff Craine	District Counsel, Pettitt Worrell Rocha Sheppard
Stephen Brletic	District Engineer, JMT
Holly Quigley	Community Director
John Toborg	Senior Field Services Manager,
	Rizzetta & Company, Inc.
Josh McGarry	Representative, Solitude
Blake Giles	Representative, CLM

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Dailey called the meeting to order and conducted roll call, confirming that a quorum was present.

SECOND ORDER OF BUSINESS

Public Comment

Mr. Goyer addressed the Board regarding the DRI maintenance in the Preserve. Mr. Toborg said he will review to see if LMP is going back to cut it again. Mr. Goyer also asked about pond damage and Mr. Toborg will also review on next site visit and follow up with the District Engineer if there are issues.

THIRD ORDER OF BUSINESS

**Consideration of Eastern Hillsborough
Community Band Request for Use of
Park Square**

Members of the Eastern Hillsborough Community Band were present to address the Board seeking permission for a free concert at Park Square for the community in April or May.

On a Motion by Ms. McDougald, seconded by Mr. Kneusel, with all in favor, the Board approved the use of Park Square for Eastern Hillsborough Community Band for April or May and to coordinate exact date and details with Ms. Quigley, for Fishhawk Ranch Community Development District.

FOURTH ORDER OF BUSINESS

Staff Reports

A. Community Manager

Ms. Quigley presented various requests to the Board for consideration.

On a Motion by Ms. McDougald, seconded by Mr. Avino, with all in favor, the Board approved Martin Meadow HOA to install an electrical outlet on their monument at their expense, for Fishhawk Ranch Community Development District.

On a Motion by Ms. McDougald, seconded by Mr. Kneusel, with all in favor, the Board approved the Girl Scouts trail cleaning for January 25, 2020, for Fishhawk Ranch Community Development District.

On a Motion by Mr. Kneusel, seconded by Ms. McDougald, with all in favor, the Board approved the BSAC Mobile Swim program for two weeks in both June 2020 and July 2020, for Fishhawk Ranch Community Development District.

Ms. Morrison asked the Board if they would like to publicize and offer a reward for identification of the person or persons who recently vandalized the Ibis Park bathroom structure.

On a Motion by Ms. Morrison, seconded by Mr. Avino, with all in favor, the Board authorized a \$500.00 reward for information on the Ibis Park bathroom vandalism, for Fishhawk Ranch Community Development District.

Ms. Quigley presented the operations report to the Board.

B. Landscape Inspection Report

Mr. Toborg presented his report to the Board. Mr. Avino asked that a representative from LMP attend the next meeting due to their service levels noted in the report.

The Board reviewed proposals submitted by CLM. The Board requested proposal #104 be revised and break out the cost of the trees and re-submit for approval.

On a Motion by Ms. McDougald, seconded by Ms. Morrison, with all in favor, the Board approved the CLM proposals #101, #102, #103, #107, #109 and #110, for Fishhawk Ranch Community Development District.

C. Irrigation Inspection Report

The Board reviewed the irrigation report.

D. Pond Inspection Report

Mr. Dailey noted that they have been receiving more calls regarding the ponds in the community, so he asked Mr. McGarry to attend the meeting tonight. Ms. Quigley stated there has been a lack of communication with her and changes with staffing that are negatively affecting service levels. Mr. Dailey noted he informed Mr. McGarry they have been put on a 60-day notice to correct these issues. Mr. McGarry addressed the Board on service issues and his plan of action. The Board asked him to work with Ms. Brown, Mr. Dailey and Ms. Quigley on setting up workshops and a plan for community engagement regarding stormwater management. McGarry was reminded all aeration and bubbler discussions are on hold until the basic service level improves.

E. Tennis Club Report

Mr. Dailey presented the Tennis Club report. The Board asked for the survey results to be presented at the next meeting.

F. District Engineer

Mr. Brletic reviewed his report with the Board. He noted that Finn Outdoor will be providing a \$295.00 deduct from their drainage project contract at the Tennis Club for damage caused to the irrigation system. Finn Outdoor is also going to replace the sod at the direction of Mr. Toborg at no charge. Ballenger made the irrigation repairs for the District.

Mr. Brletic stated he will be submitting the plans to TECO for review for the trail repair on January 23, 2020. There will be a \$500 fee for the application.

Mr. Brletic stated he is still trying to get a formal proposal from Western Aquatics for the fountain repairs, the estimate he received from them is roughly \$165,000.00.

Mr. Brletic stated he will have a proposal for the next meeting for the Aquatic Club pool vault replacement. The estimate he received was \$76,000.00.

Mr. Brletic stated he met with various District Staff employees to review the landscape maps for the RFP and will have them for the next meeting.

G. District Counsel

Mr. Craine reviewed his outstanding action items and advised that he is changing firms to Brooks, Sheppard & Rocha, PLLC

On a Motion by Mr. Kneusel, seconded by Mr. McDougald, with all in favor, the Board authorized the Chairperson to execute the election letter to change firms for Fishhawk Ranch Community Development District.

H. District Manager

Mr. Dailey reminded the Board that the next meeting will be January 21, 2020 at 6:30 p.m. at the Palmetto Club.

Mr. Dailey reviewed the action item list with the Board and noted insurance policy changes were made which the Board requested and the additional premium was \$2499.00.

Mr. Dailey stated he will be out of the office from December 18th and returning on January 2nd. He reminded the Board that Puff N' Stuff and MBS Capital will attend the next meeting to present to the Board.

FIFTH ORDER OF BUSINESS

Consent Agenda Business Items
Administration

Mr. Dailey presented the Consent Agenda for consideration which included the minutes of the October 22, 2019 and November 19, 2019 CDD Board meetings, the Operation and Maintenance Expenditures for November 2019 in the amount of \$416,806.27, Palmetto Club Operation and Maintenance Expenditures for November 2019 in the amount of \$6,417.75, and the Tennis Club Operation and Maintenance Expenditures for November 2019 in the amount of \$3,589.12.

On a motion from Mr. Avino, seconded by Ms. McDougald, the Board unanimously approved the consent agenda, for the Fishhawk Ranch Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of Proposals for Fitness
Center Maintenance**

Mr. Dailey handed out a revised summary for the Board's review. Ms. Quigley reviewed the proposals she collected with the Board providing a history on the providers and that she is not satisfied with the current service provider.

On a Motion by Ms. McDougald, seconded by Mr. Avino, with all in favor, the Board approved to terminate the FitRev Contract pending an agreement to be reached with Bandit Fitness, for Fishhawk Ranch Community Development District.

On a Motion by Ms. McDougald, seconded by Ms. Morrison, with all in favor, the Board approved Bandit Fitness at an hourly rate of \$89.00, for Fishhawk Ranch Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of Finn Outdoor
Proposal for Heron Glen Trail**

Mr. Brletic reviewed two options for the Board, one a more temporary fix at \$1,575.00 and one more long term at \$5,950.00 provided by Finn Outdoor for erosion repair on the trail near Heron Glen. The Board discussed and decided since this was the first issue with this area to go with the less expensive repair.

On a Motion by Mr. Kneusel, seconded by Ms. McDougald, with all in favor, the Board approved the Finn Outdoor proposal for Heron Glen Trail in the amount of \$1,575.00, for Fishhawk Ranch Community Development District.

SEVENTH ORDER OF BUSINESS

**Ratification of Signal Restoration
Contract for Hawk Park Clubhouse
Renovations**

Mr. Dailey explained in order to proceed Ms. Morrison needed to execute this contract prior to this meeting. Mr. Dailey stated the scope provided was what the Board had previously agreed too.

On a Motion by Mr. Kneusel, seconded by Mr. Avino, with all in favor, the Board ratified the Signal Restoration Contract for Hawk Park Clubhouse renovations, for Fishhawk Ranch Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Signal Restoration
Services Change Orders for Hawk Park
Clubhouse Renovations**

Mr. Dailey reviewed the two change orders for the Board. The first is a deduct from the contract for the cost to just reinstall the old bathroom fixtures. The second is to replace them with new bathroom fixtures.

On a Motion by Mr. Avino, seconded by Mr. Kneusel, with all in favor, the Board approved a deduct change order of \$2,167.50 for plumbing fixtures for Hawk Park Clubhouse renovations, for Fishhawk Ranch Community Development District.

On a Motion by Ms. McDougald, seconded by Mr. Kneusel, with all in favor, the Board approved an add change order of \$10,095.18 to change the fixtures for Hawk Park Clubhouse renovations, for Fishhawk Ranch Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Signal Restoration
Proposal for Osprey Clubhouse Men's
Bathroom Remodel**

The Board tabled the Osprey Clubhouse Men's bathroom remodel proposal.

On a Motion by Mr. Avino, seconded by Mr. Kneusel, with all in favor, the Board approved a Not-to-Exceed amount of \$8000.00 for fitness flooring for Hawk Park, for Fishhawk Ranch Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Proposal to Replace
Park Square Tables**

Ms. Quigley reviewed the proposals for new tables in Park Square and to fix the Hawk Park Clubhouse concrete sidewalk entrance.

On a Motion by Ms. McDougald, seconded by Mr. Avino, with all in favor, the Board approved to replace (17) tables at Park Square in the amount of \$12,839.67, for Fishhawk Ranch Community Development District.

On a Motion by Ms. Morrison, seconded by Mr. Kneusel, with all in favor, the Board approved the CCR Custom Concrete proposal for \$1,950.00, for Fishhawk Ranch Community Development District.

ELEVENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Avino requested more information in the Florida Highway Patrol reports.

Mr. Kneusel discussed comments he received from residents on the Park Square fountain issues.

Ms. McDougald discussed running as a Board for elections.

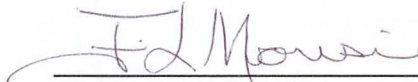
TWELFTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Avino, seconded by Ms. McDougald, with all in favor, the Board adjourned the meeting at 9:12 p.m., for Fishhawk Ranch Community Development District.



Secretary/Assistant Secretary



Chairman/ Vice Chairman